

# Information pursuant to Article 13 of the General Data Protection Regulation (GDPR) on the processing of personal data for business partners of Rigaku Europe SE

Rigaku Europe SE and its affiliated companies ("Rigaku") undertake to protect the privacy of their business partners when processing personal data. With the following information, we would like to inform you as a customer, business partner, supplier or interested party, or as a contact person for a business partner, supplier or interested party, about how we handle the collection, use and disclosure of personal data.

## I. Responsibilities and contact details

The controller responsible for your personal data is:

Rigaku Europe SE  
Hugenottenallee 167  
63263 Neu-Isenburg / Germany  
E-Mail: [DataPrivacyRigakuEuropeSE@rigaku.com](mailto:DataPrivacyRigakuEuropeSE@rigaku.com)

The contact details of our data protection officer are:

TÜV SÜD Academy GmbH  
Contact person: Jean-Claude Endert  
Westendstrasse 160  
80339 Munich / Germany  
E-Mail: [DataPrivacyRigakuEuropeSE@rigaku.com](mailto:DataPrivacyRigakuEuropeSE@rigaku.com)

## II. Use of your personal data

### 1. Purpose of processing your personal data

Your personal data is processed to the extent necessary for the initiation or performance of a contract (Art. 6(1)(b) GDPR) or for the purposes of the legitimate interests pursued by Rigaku (Art. 6 (1) (f) GDPR), including for the conclusion or performance of contracts and other business relationships (including the processing of purchase contracts, deliveries or payments) or for the preparation or response to requests for quotations and support, for determining the terms of the contractual relationship, for customer management, communication and documentation of our contacts, including service-related and sales-related communication with existing customers and business contacts regarding contract renewals, maintenance and service agreements, upgrades, product and service information, and relevant business opportunities, customer satisfaction surveys, and with regard to product development activities. For these purposes, Rigaku may use customer relationship management (CRM) and marketing communication systems to manage business contacts and to organize and distribute business-related communications

### 2. Legal basis for processing

The legal basis for obtaining consent is Art. 6(1)(a) and Art. 7 GDPR, the legal basis for processing for the performance of our services and the implementation of contractual measures as well as responding to enquiries is Art. 6(1)(b) GDPR, the legal basis for processing to fulfil our legal obligations is Art. 6 (1) (c) GDPR, and the legal basis for processing to safeguard our legitimate interests is Art. 6 (1) (f) GDPR. In the event that

vital interests of the data subject or another natural person requires the processing of personal data, Art. 6 para. 1 lit. d GDPR serves as the legal basis.

### 3. Data categories

Rigaku processes personal data that we receive from you in the course of our business relationship and in the context of orders placed by you, your customers, suppliers or interested parties. In addition, we process personal data that we obtain from public directories and official announcements and other accessible sources in a permissible manner or that is made available to us by contractual partners.

In addition to personal details and master data (name, address, associated company, position, and contact details), relevant personal data for the processing of business relationships includes data relating to current and previous orders, payment and billing data, usage data and logs, advertising and sales data, and data comparable with the aforementioned categories.

### III. Recipients of your personal data

Within our company/affiliated companies, those departments that need your data to fulfill our contractual and legal obligations and legitimate interests will have access to it. Processors employed by us (Art. 28 GDPR) may also receive data for these purposes. These processors are companies in the categories of IT services, logistics, printing services, telecommunications, marketing, legal and tax consulting, debt collection, auditing, and accounting. This may include CRM and marketing communication service providers used to manage customer relationships and distribute business-related communications.

We only pass on your data to third parties for their own use if and to the extent that we have your consent or if this is provided for by contractual and/or legal regulations. Third parties in the above sense are public bodies/authorities and private companies. In addition, to the extent permitted by law, we may transfer your personal data to authorities (e.g., social security institutions, tax authorities, or law enforcement agencies) and courts in Germany and abroad in order to fulfill legal obligations or in the interests of the company.

### IV. Transfer to a third country

Data will only be transferred to countries outside the EU or the EEA (so-called third countries) if this is necessary for the performance of contracts and other business relationships or if you have given us your consent and this is in accordance with the GDPR. If service providers in a so-called third country are involved, or service providers whose headquarters or parent company are located in a third country, they are bound by written instructions and are either obliged to comply with the level of data protection in Europe by means of an agreement on the EU standard contractual clauses, or the transfer takes place on the basis of an adequacy decision by the European Commission or other suitable guarantees.

### V. Your rights

Under the legal requirements, you have the right to obtain information about your personal data and to request the correction or deletion of your personal data or the restriction of processing, as well as to object to any type of processing of your personal data, as set out in point II, and to receive your personal data.

You also have the right to withdraw any consent you have given to our company with regard to data protection at any time. Withdrawal of consent does not affect the lawfulness of processing based on consent before its withdrawal.

You are welcome to contact us at [DataPrivacyRigakuEuropeSE@rigaku.com](mailto:DataPrivacyRigakuEuropeSE@rigaku.com) to exercise your rights.

Furthermore, you have the right to lodge a complaint with supervisory authority.

Contact details of the supervisory authority responsible for our company:

Der Hessische Beauftragte für Datenschutz und Informationsfreiheit

Postfach 3163

65021 Wiesbaden

E-Mail: [poststelle@datenschutz.hessen.de](mailto:poststelle@datenschutz.hessen.de)

## V. Deletion of data

The data processed by Rigaku will be deleted or restricted in its processing in accordance with Articles 17 and 18 of the GDPR. The data stored by us will be deleted as soon as it is no longer required for its intended purpose and there are no legal retention obligations that prevent deletion. If the data is not deleted because it is required for other, legally permissible purposes, its processing will be restricted. This means that the data will be blocked and not processed for other purposes. This applies, for example, to data that must be retained for commercial or tax reasons.

## V. Automated decision-making and profiling

Automated decision-making, including profiling, does not take place.

This letter is for your information only. You do not need to take any action. If you have any questions, comments or suggestions regarding this information letter or our handling of data protection, please contact us under [DataPrivacyRigakuEuropeSE@rigaku.com](mailto:DataPrivacyRigakuEuropeSE@rigaku.com).

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